

St Luke's School: SCHOOL ASSET MANAGEMENT PLAN 2018-2023

Priority (High, Medium, Low)	What?	Where? (Main building, nursery block, etc)	Why?	If a boiler or electrics is it operational now?	When? (We are not able to fulfil all works during the school holidays)	Benefits? - known & assumed	Known or Estimated cost £ (if unknown please state unknown)	Funding source(s) (inc brief breakdown if applicable) £	School's Project Lead(s)	Comments
Repair, Replenish and Renew										
High Essential	Fixed Wire Testing and remedial work.	Whole School	Essential, statutory	yes	ASAP	Statutory, safety, fire risk reduction	48,500	Budget	MS	Remedial Works start Feb. Finish end of Aug. Completed September 2020
High Essential	Replacement of Lift to Hall	By main hall	repaired four times, though needs replacing.	no	ASAP	Access	£16K	Budget	MS	3 quotes achieved. Planned for February Half Term. Completed June 2020
High Essential	Replacement of aluminum external doors x 5 sets	Main School Block	Broken - some through children's behaviours and not fit for purpose doors.	n/a	ASAP	Safeguardign and safety of the school	£20k	Budget	MS	2 sets completed. 2 more being built -August 2020. Now Disabled access
High Essential	Phone system Update - change of system by BT	Whole School	Essential for phones to work from 2021.	yes	Sep-19	phone access	10,000	Budget	MS	Quotes coming in.£10k budgetted for 20/21

High: Essential	Toilets and Shower Rooms. Creation of 4 unisex cubicles (sensor flush), 1 wash stand area and 1 shower/toilet with changing area: wheelchair accessible. Creation of adult nappy changing area in the shower room. Pupil Voice - priority development area of the school.	By 9 3/4 Sensory Area	Pupil Voice priority. Creation of a shower to support with children's soiling, illness and nappy changing, hygiene and toilet-training teaching. Improved environment for better behaviour management. More than one pupil identifies as the other gender.	Partly operational.	ASAP - term time	Some pupils find the toilets frightening; reduce potential of bullying incidents, support mental health, dignity and, reduce odours.	50,000 budgetted	HCC Capital Bid (Not agreed) . Now in School Budget	Manda Sides, Gillian Lawton	Completed Easter. £38K
High: Essential	Toilets and Shower Rooms. Creation of 4 unisex cubicles (sensor flush), 1 wash stand area and 1 shower/toilet with changing area: wheelchair accessible. Creation of adult nappy changing area in the shower room. Pupil Voice - priority development area of the school.	Ground Floor of 2 story block.	Pupil Voice priority. Creation of a shower to support with children's soiling, illness and nappy changing, hygiene and toilet-training teaching. Improved environment for better behaviour management. More than one pupil identifies as the other gender.	Partly operational	ASAP - term time	Essential. Some pupils find the toilets frightening, so as well as fit for purpose toilets, this will reduce potential of bullying incidents, support mental health, dignity and, reduce odours.	100,000	HCC Capital Bid (Not agreed).	Manda Sides, Gillian Lawton	Not budgetted for. Quotes from companies coming in.
High: Essential	Toilets in Sports Hall area. Reconfigure office into 5 cubicle toilet area with unisex toilets, wash stand area, two shower areas with toilets.	Sports Hall	Pupil Voice priority. Creation of a shower to support with children's soiling, illness and nappy changing, hygiene and toilet-training teaching. Improved environment for better behaviour management. More than one pupil identifies as the other gender.	n/a	ASAP	Some pupils find the toilets frightening, reduce potential of bullying incidents, support mental health, dignity and, reduce odours.	100,000	HCC bid. (Not agreed)	Manda Sides, Gillian Lawton	Not budgetted for.
High Essential	Girls and Boys changing areas - refurbish	Sports Hall	Pupil Voice priority. Improved environment for better behaviour management. More than one pupil identifies as the other gender.	n/a	ASAP	Improved environment for pupils with ASD and complex anxiety to access sports and PE	70,000	HCC bid (refused)	Manda Sides	Not budgetted for.

High: Essential	Replace and renew Toilet in Lower School Block	Lower School Block	Pupil Voice priority. Creation of a shower to support with children's soiling, illness and nappy changing, hygiene and toilet-training teaching. Improved environment for better behaviour management. More than one pupil identifies as the other gender.	n/a	ASAP	Essential. Some pupils find the toilets frightening, so as well as fit for purpose toilets, this will reduce potential of bullying incidents, support mental health, dignity and, reduce odours.	Free to school - fundraising	HCC Capital bid (Refused)	Manda Sides	Not budgetted for. Fundraising completed this.
High: Essential	One unisex toilet for staff/adults.	2-Story Block	Safeguarding and child protection. Adults using different toilets to the children. None currently exist.	n/a	ASAP - term time	Essential safeguarding.	20,000	HCC Capital Bid (Refused)	Manda Sides, Gillian Lawton	Not budgetted for.
High: Essential	Lower School Playground Creation: Resurfacing, fencing, playground equipment, shelter areas, communication development equipment, fitness equipment.	Lower School	Conversion from carpark used by the EYDC who have now left the school premises.	n/a	ASAP - term time	Learning, access to learning, health and safety benefits. Safeguarding children.	(150,000 refused) 75,500	HCC Capital bid (Refused) Fundraising	Manda Sides, Gillian Lawton	Fundraising.
High: Essential	Lower School Playground by the Lower School -conversion from mud area to play area.	Lower School	Lack of facilities and appropriate play equipment	n/a	ASAP	Pupils' learning, behaviours and speech and language development	£35,000	£35,000 £10,000 (Sports Premium). £25,000 fundraising money	Rhea Dickman Manda Sides	Completed November 2020
High: Essential	Information Technology: Laptops for pupils x 60 (and rolling programme).	Middle and Upper school	Needed for access arrangements, access for reluctant writers, access to communication programmes, access to work-related learning programmes and functional skills teaching.	n/a	ASAP	Access to accreditation. Improved access for communication - key focus for learning.	30,000	Budget and fundraising	Manda Sides, Gillian Lawton	30 laptops purchased through fundraising
High: Essential	Licences for laptops and iPads.	Lower, Middle and Upper school	Compulsory purchases of licences to use equipment and resources.	n/a	ASAP	So they can be used.	£21K Microsoft licence 3 years	Budget and fundraising	Manda Sides, Gillian Lawton	Budgeted for until 2022

High Essential	Drains exploration - consistent issues with drainage on site and effluent flooding. CCTV mapping. Flushing the system	Whole school premises and grounds	Drains issues.	n/a			3,330			Completed August 2019
Medium: Essential	Therapy Room (Speech, Language and Mental health Pilot)	dark room cupboard	Therapies in 9 3/4 area. Supporting collaboration.	n/a	ASAP	Collaboration.	£5k	Fundraising	Gillian lawton	Achieved April 2019
Medium Essential	School signage	Front of school	Out of date and does not identify the Federation	n/a	ASAP	Clearer identificatino of the schools	2,000	Fundraising	SHA, GL	Achieved Feb 2020.
Med: Essential	Server replacement	School server room	Rolling replacement of IT server	yes	Summer 2020	21st Century communication and essential tool for supporting learning and communication with stakeholders.	£12k	HCC Capital Bid	Manda Sides, Gillian Lawton	Booked in for August 2020 for server across the federation. Completed September 2020
High: Essential	Flat Roof on Main School Block	Main School Block	Leaking roof, repaired, but roof has about 4 years' life left.	n/a	Summer 2022	Health and safety	400,000	HCC Capital Bid	Manda Sides, Gillian Lawton	Budeted for - 4 year plan. Survey £2000 paid. Capital bid to be applied for.
High: Essential	Flat Roof on 2 Story Block	2 Story Block	Leaking roof, repaired, but roof has about 4 years' life left.	n/a	Summer 2022	Health and safety	100,000	HCC Capital Bid	Manda Sides, Gillian Lawton	Budeted for - 4 year plan. Survey £2000 paid. Capital bid to be applied for.
High: Essential	Blinds for lock-down procedures on all external doors (41). Blinds for lock-down procedures on all windows.	All classrooms, corridors and offices.	Safeguarding - keeping children safe in lock-down procedures.	n/a	ASAP	Safeguarding - keeping children and adults safe.	20,000	School budget	Manda Sides, Gillian Lawton	Booked in for February 2020. Achieved March 2020.
High: Essential	Fencing of Lower School Area playground: Zoned area for safeguarding	Lower School	Safeguarding children from running off, keeping children in eyesight.	n/a	Summer 2019	Keeping children and adults safe.	25,000	Fundraising	Manda Sides, Gillian Lawton	Partially completed - fundraising

High Essential	Acoustic improvements in sports hall	Sports Hall	Not accessible for many pupils with ASD as a result of echoing acoustics and sound reverberations.	n/a	Summer 2019	Access to the curriculum, learning, healthy living, sports and team activities for all, not the few.	22,000	HCC Capital Bid	Manda Sides, Gillian Lawton	May 2019 completed. Cost reduced to £7,000
High: Essential	Plumbing, heating, radiators	Across the school	Ineffective heating across the school. Significant leakage of hot water underground.	no	Autumn 2018	Health and safety, heating, cool-touch radiators for complex needs children.	200,000	HCC	Manda Sides, Gillian Lawton	Completed January 2019
Medium	Quad redevelopment: new aviary, re-home some birds. Create fountains and seating areas for destination space (rather than corridor).	Quad	Tired and unusable space. Teaching space - LOtC and for pupils with high sensory needs and high anxiety.	n/a	Spring 2019	Health and safety improvements, aesthetic improvements, destination space for movement breaks, learning areas, sensory needs.	24,000	Fundraising	Gillian Lawton, Manda Sides	Aviary Built - fundraised. Rabbits moved, chickens moved. Funding acquired for garden improvements.
Low	Wooden hall flooring replaced	Hall	Damaged flooring being replaced through insurance after pipes leaking.	n/a	Autumn 2018	Usable floor in the hall	£ 43,000.00	HCC Insurance	Manda Sides	Completed November 2018. Damage and repair work completed June 2020.
Medium	Refurbishment of 2-bed life skills house (old premises manager's house on site).	House on site	Curriculum needs of those with particularly complex needs. Maintenance and upkeep. Planned use with private and charity organisations; community partnership work with income generation.	yes	ASAP	Curriculum teaching, partnership work with other organisations, embarkation into independent living.	£ 100,000.00	Fundraising	Gillian Lawton, Manda Sides	Basic work undertaken to get it used as a teaching resource. Improvements still required - fundraising etc.
High	Audio-visual equipment in the hall for pupils with hearing impairment, visual impairment and complex needs to access group sessions. Large wall to be plastered for projection onto.	Hall	Fit for purpose	no	ASAP	Participation in assemblies and large group activities for all pupils. Increased opportunities for multi-purpose usage and increased hirings potential.	£ 35,000.00	HCC Capital Bid	Manda Sides	Fundraising. Wall plastered. New sound system. Projector planned for July 2020. PART COMPLETED. £18,000 to raise for visual audio equipment.
Medium: Essential	Induction Loop for hearing impairments in the hall/ portable induction loops.	Hall	Disabled access	n/a	Autumn 2019	Disabled access	2,000	Fundraising	Gillian Lawton	Completed Easter 2019. fundraised: £2000

Medium: Essential	Creation of classroom for general teaching - decommissioning the science room (gas, furniture, chemical fume cupboards removal)	Science Room	Space required for pupils with increased complex needs to be taught. Access to GCSE science is no longer required as a result of greater degree of cognitive disabilities of intakes.	yes	ASAP - term time	Needed teaching spaces for learning groups	9,000	HCC Capital Bid	Manda Sides, Gillian Lawton	Completed and in use. August 2019.
Medium: Essential	ASD friendly lighting	Whole School	Replace lighting with LED lights for autism.	n/a	Summer 2020	Autism friendly and energy efficient, cheaper bulbs	Estimate £38,000	Fundraising	Gillian Lawton	library complete (Feb 2020). Play Room complete (Feb 2020). Dining Hall complete (Oct 2020)
Medium: Essential in 3 years' time.	Minibus Replacement. Minibuses x 2 owned by the school - not enough for the needs of the school, also requiring replacement as over 10 years' old.	School	Needed for transporting pupils	n/a	ASAP	Required for transporting pupils as part of the school curriculum.	17000 to 60,000 each.	Fundraising	Gillian Lawton, Manda Sides	Quotes coming in for 9 seater car £25K
Medium	Carpet replacement with vinyl wood effect flooring (antibacterial, cleanable)	Corridors, classrooms, offices	Bodily fluids stain carpets (visual and smells). Vinyl is easier to clean and offers lower risk of infections.	n/a	Summer 2019	Complex needs provision - 85% children with health needs.	40,000	Fundraising	Manda Sides, Gillian Lawton	Essential classrooms and all main corridors completed. May 2020
Medium	Re-decoration	Lower School	In poor state of repair	n/a	Autumn 2019	To maintain an autism friendly environment in a fit state of repair	Estimate £10,000	Fundraising	Rhea Dickman Manda Sides	re-decoration, blinds, flooring, lighting, toilets
Medium	Re-decoration	Upper School	In poor state of repair	n/a	Summer 2019	To maintain an autism friendly environment in a fit state of repair	£10,000	Fundraising	Gillian Lawton	Some redecoration. More Feb 2020
Medium	Re-decoration	Middle School	In poor state of repair	n/a	Summer 2019	To maintain an autism friendly environment in a fit state of repair	Estimate £10,000	Fundraising	Gillian Lawton	Some redecoration. More Feb 2020
Medium	Replace taps in classrooms and washrooms with lever taps	School-wide	Accessibility issues.	n/a	Summer 2019	Accessibility	8,000	Fundraising	Gillian Lawton	Started - 5 classrooms completed.
Medium	Pathways around the school re-tarmaced.	School wide	In a poor state of repair	n/a	Summer 2019	Health and safety	24,000	HCC, Fundraising	Manda Sides	Not budgetted for.

Medium	Library - IT, visualisers, new books	library, classrooms	Relevance of curriculum needs, lower ability teenage pupils requiring different reading materials	n/a	Summer 2019	Learning, access to learning.	12,000	Fundraising	Gillian Lawton, Pam Stocks	Fundraising achieved £5K. School budget £5k. Move to new room. Flooring, painting, lights, workmen £12K
High	Rebuild of fire escape route steps from portacabins	Portacabins	Rotten wood	n/a	Summer 2018	Health and Safety	28,000	School budget	Claire Edwards	Completed Summer 2018
Medium	Re-build of arson attack on outdoor classroom	Field	Pupils' learning environment	yes	Summer 2018	Learning outside the classroom, shelter for animal care.	62,000	Insurance and fundraising	Gillian Lawton	Completed August 2018
Medium	Creation of Resources Room for teachers from Store Room	Main School Block	Consolidating storage, reprographics, resources and information for teachers and TA - improving working environment.	n/a	Autumn 2018	Reduction of unnecessary work, movement and ensuring greater opportunities for planning and resourcing lessons.	1,000	Fundraising	Manda Sides, Gillian Lawton	Operational from September 2018

Development of the school in the context of rapidly changing cohort of complex needs children

High: Essential	New Build 3 classroom and sensory needs teaching spaces - 3 classrooms, 1 sensory room, 2 offices, 1 multi-use room, 1 storage area, 4 cubicle toilets and shower/changing area, entrance vestibule.	Lower School Playground	Removal of existing portacabins and replacement with purpose built complex needs classrooms with sensory resources and access requirements.	n/a	ASAP	Fit for purpose learning environments for complex needs pupils.	400,000	HCC Capital Bid	Stephen Houlton-Allen, Gillian Lawton	HCC Capital Bid. Through Round 3. Awaiting confirmation. Not happening. QUOTES coming in to demolish the buildings.
High: Essential	Front entrance: disabled access, safeguarding and child protection.	Front of school	Safeguarding compliant, different entrance to public area of the school premises.	n/a	ASAP	Fit for purpose, safeguarding entrance. Reorganisation of offices to free up more room for classroom provision as the school grows.	140,000	HCC Capital Bid	Stephen Houlton-Allen, Gillian Lawton	Refused HCC Capital Bid. Quotes achieved. Not budgeted for.
High: Essential	Creation of Classroom from SEMH class and Office. Knocking rooms together to create one purposeful classroom for children with high needs	SEMH class and office	Classroom near to sensory corridor.	n/a	ASAP/ September 2019	Extension of numbers	50,000	???	SHA, GL,	Decided not to do this.

High: Essential	Creation of Sensory Suite of Rooms: Occupational Therapy and Sensory Interventions room, Calm areas, solitude spaces, Back to learning space, 'hiding space', gross and fine motor skills activities area, resources, equipment and furniture, IT, safe electrics, safe heating, ASD friendly lighting, flooring.	Zone in main building.	Essential development, where none currently exists.	no - significant electric circuit and safety requirements needed.	ASAP	Meeting pupils' EHCP needs, diagnostic testing and interventions.	58,000	HCC Capacity/ Capital Bid and fundraising.	Manda Sides, Gillian Lawton	Fundraising completed, installed April 2019
High: Essential	Reappropriation of office and storage areas for classrooms for increased pupil roll and high, complex needs groups	Main School Block	Reorganisation of teaching, office and learning spaces to support increased complexity of needs of pupils.	n/a	Summer 2019	Community relationships, dedicated fitness space to improve pupils' interests in hobbies, fitness and wellbeing. Staff wellbeing.	40,000	Fundraising	Gillian Lawton	160 children on roll and in classes.
High: Essential	Safeguarding Technology: Visual alarms for evacuation	Across the school buildings	Most of our pupils are visual learners and many noise sensitive, where alarms cause complete meltdowns of an increasing amount pupils as a result of their complex needs.	n/a	ASAP	Improved support for pupils, lessening dramatic nature of alarms.	60,000	HCC Capital Bid	Manda Sides, Gillian Lawton	Not budgetted for.
High: Essential	Safeguarding Technology: Walkie-talkies for every classroom (24).	All classrooms, corridors and offices.	Safeguarding - keeping children safe through effective communication channels on the go and in emergency safeguarding.	n/a	ASAP	Safeguarding - keeping children safe.	2,000	School budget	Manda Sides, Gillian Lawton	18 purchased. 24 more purchased June 2020.
High Essential	Electromagnetic doors - safeguarding issues for improvement of children's safety, access and intruder	Lower School, Main Block and Arc Door	Safeguarding and safety of pupils prevention of running around and security.	n/a	ASAP	safety of pupils, safeguarding of pupils	5,000	School budget	Manda Sides, Jamie Caple	Completed November 2020
Medium: Essential	MUGA	Replacement of tennis courts	Fitness, use of spaces	No	When fundraised for	fitness increase, lettings, community cohesion, motivation, learning.	100,000	Fundraising and some fees in advance by the school	Rhea Dickman, Manda Sides, Josh Crosswell	Now have planning permission.
Medium: Essential	Development of our land - reclaiming our fields at the back of the school	land	Ownership, usage for development - requiring confirmation of status and legality - moving from sports venue using it rent free.	n/a	ASAP	our land - ensure we use it for the school's needs	legal advice and fees	School budget	Manda Sides, Rhea Dickman	Started the process of seeking legal advice (Sep 2020)

Medium: Essential	Carparking creation on front 'lawn' Creation of parking on other side of driveway. Also, access to new parking created from subsidiary driveway, onto the field, with pathway to front entrance required.	Car Park	Additional staffing and professionals are using the school as numbers increase, requiring parking. In addition, the playground is being regained, displacing significant amount of parking.	n/a	Summer 2019	Access, appropriate use of playground with increased number of pupils.	145,000	HCC Capital Bid	Manda Sides, Gillian Lawton	HCC Capital Bid. Failed. TREE CANOPY REDUCED FOR PARKING INCREASE PLANS
Medium	Medical Station: conversion of adjacent toilet to Medical station toilet and shower room. Blinds, doors, beds, storage, installation of shower and changing bed.	Near School entrance	High degree of complex medical needs within school and increasing.	n/a	Autumn 2019	Access for pupils in crowded school. Access for partnerships with community and income generation.	90,000	HCC Capacity Bid	Gillian Lawton	Not budgetted for.
Medium	Pathway and Car Park Lighting	Pathway and carpark	Accessibility issues.	n/a	Summer 2019	Health and safety	1,000	School budget	MS	Some improvements made - functional
Medium	Sensory Garden adaptations to access and security. Secure with perimeter fence, whilst removing covered walkway that prevents access to the area from the main body of the school.	Sensory Garden	Access to garden independently by the pupils.	n/a	Summer 2019	learning outside the classroom, opportunities to support self regulation. Enabling increased use of the space.	12,000	Fundraising	Gillian Lawton	Not possible until Entrance created.
Medium	Adaptation of Sensory Room to Gym - pupils' fitness and operational with children's families and wider community.	Sensory block	Functionality and dual purpose of a room, underused by our complex needs children - room is cold, frightening for some of our more complex children and cannot be used as place to go when in crisis.	yes	ASAP	Multi use space, collaborative partnerships.	12,000	Fundraising	Manda Sides, Gillian Lawton	Fundraising completed and Sports Premium used. Commercial equipment enabling letting potential
Medium	Lower School Sensory Garden	Lower School	improvements to space, learning and SALT communication.	n/a	ASAP	learning, sensory, salt	10,000	Fundraising	Emilie Griffin, Rhea Dickman, Kat Douch,	Competed Nov 2020

Medium	Horticulture. Polytunnels for commercial growing - work-related learning.	Field and Woodland	Accessible careers for pupils development - acces to water for plants and gardens, planting replacement after drought,	n/a	Summer 2019	Pupils' future careers - training and work on site. Experience of work.	17,000	Fundraising	Manda Sides, Emily Griffin, Gillian Lawton	Funding achieved for water garden at the back of Primary.
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